

# PART A INVITATION TO BID

| YOU ARE HEREBY INVITE                       | D TO BID FOR                             | REQUIREMENTS (  | OF THE THU  | LAMELA      | A MUNI            | CIPALITY  |                       |                       |  |          |
|---|--|---|-------------|-------------|-------------------|---|-----------------------|-----------------------|--|----------|
|   | 27/2024/2025                             | CLOSING DA  |             | 27 JUNE     |                   |   | SING T                | ΓIME:                 | 11:00 AM   |          |
| DESCRIPTION                                 | SUPPLY AND D                             | ELIVERY OF 2026   | A4, A5 DIAR | IES AND     | CALE              | NDARS   |                       |                       |  |          |
| THE SUCCESSFUL BIDDE                        | R WILL BE REC                            | UIRED TO FILL IN  | AND SIGN    | A WRIT      | TEN CC            | NTRACT FOR  | M (MB                 | BD7).                 |  |          |
| BID RESPONSE DOCUME                         | NTS MAY BE D                             |   |             |             |                   |   | and the second second |                       |  |          |
| SITUATED AT (STREET AL                      | DDRESS                                   |   |             |             |                   |   | 11                    |                       |  | 21.5     |
| OLD AGRIVEN BUILDING                        |  |   |             |             |                   |   |                       |                       |  |          |
| THOHOYANDOU                                 |  |   |             |             |                   |   | 19.33                 |                       | the second s |          |
| 0050  | 2 g - 1 - 1                              |   |             |             |                   |   | 1.1                   | 14 T X                |  |          |
| 0950  |  |   |             | 15.00       | 1                 |   |                       |                       |  |          |
|   |  |   |             |             |                   |   |                       |                       |  |          |
|   |  |   |             |             |                   |   |                       |                       |  |          |
| SUPPLIER INFORMATION                        |  |   |             |             |                   |   |                       |                       |  |          |
| NAME OF BIDDER                              |  |   |             |             |                   |   | to taken to a taken   |                       |  | -        |
| POSTAL ADDRESS                              |  |   |             | 201 - 10 T  |                   |   |                       |                       | and the second   |          |
| STREET ADDRESS                              | I EW I I-                                |   |             |             | 110               |   |                       |                       |  |          |
|   |  | 0005  | 1           |             |                   |   | 1                     | <u></u>               | <u>, , , , , , , , , , , , , , , , , , , </u>  | 1        |
| TELEPHONE NUMBER                            |  | CODE  |             |             |                   | NUMBER  |                       |                       |  | <u> </u> |
| CELLPHONE NUMBER                            |  |   |             |             |                   |   | 1                     | -                     |  |          |
| FACSIMILE NUMBER                            |  | CODE  |             |             | -                 | NUMBER  |                       |                       |  |          |
| E-MAIL ADDRESS                              |  |   | The state   |             |                   | in the second second  | 1.10                  | 1128                  |  |          |
| VAT REGISTRATION NUM                        | BER                                      |   | _           | 5.1         |                   | and the second  | 1.1                   |                       |  |          |
| TAX COMPLIANCE STATU                        | S  | TCS PIN:  |             |             | OR                | CSD No:   | 1.00                  |                       |  |          |
| B-BBEE STATUS LEVEL V                       | ERIFICATION                              | Yes   |             | 1.          | B-BBE             | E STATUS  |                       | Yes                   |  |          |
|   |  |   |             | LEVEL SWORN |                   |   | res                   |                       |  |          |
| [TICK APPLICABLE BOX]                       |  | No No   |             | Sec. Sec.   |                   |   |                       | No                    | Second Second  |          |
| [A B-BBEE STATUS LEV<br>ORDER TO QUALIFY FO | EL VERIFICA                              | TION CERTIFICA  | TE/ SWORI   | N AFFID     | AVIT (            | FOR EMES &  | QSEs                  | s) MUST               | BE SUBMITTED   | NIC      |
| ONDER TO GOALIT TO                          |  |   | D-DDLLJ     |             | ARE               | YOU A FOREI   | GN                    | SE BASE MA            |  | 53 (K612 |
| ARE YOU THE ACCREDITI                       |  |   |             |             | BASE              | ED SUPPLIER   | FOR                   | Yes                   |  | No       |
| REPRESENTATIVE IN SOL                       |  | Yes   | No          |             |                   | GOODS   |                       |                       |  |          |
| FOR THE GOODS /SERVIC<br>OFFERED?           | CES /WORKS                               |   |             |             |                   | VICES /WORK   | S                     |                       | , ANSWER PART  |          |
| OFFERED?                                    |  | [IF YES ENCLOS  | E PROOFJ    |             | OFF               | ERED?   |                       | B:3]                  |  |          |
| Association and the second                  | 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1 |   |             |             |                   |   |                       |                       |  |          |
| TOTAL NUMBER OF ITEM                        | S OFFERED                                |   |             |             | TOTA              | AL BID PRICE  |                       | R                     |  |          |
|   |  |   |             |             | 1017              |   |                       |                       |  |          |
| SIGNATURE OF BIDDER                         |  |   |             |             | DATI              | 1   |                       | 100                   |  |          |
| CAPACITY UNDER WHICH                        | THIS BID IS                              |   |             |             | DATI              |   |                       |                       |  |          |
| SIGNED                                      |  |   |             |             |                   |   |                       | 1, F., J              |  | -        |
| BIDDING PROCEDURE EN                        | IQUIRIES MAY                             | and the second se | Sec. and    |             | COLUMN TWO IS NOT | NFORMATION  | a second second       | and the second second | the later is a second the later of the second second   |          |
| DEPARTMENT                                  |  | FINANCE   |             |             | ACT PE            | and the second se |                       | MR TSHI               |  |          |
| CONTACT PERSON                              |  | MUDZILI TP  |             |             | TELEPHONE NUMBER  |   |                       | 083 256 8             |  |          |
|   |  | 015 962 7629  |             |             | 10000             | UMBER   |                       | 015 962 4             | +020   |          |
| FACSIMILE NUMBER                            |  | 015 962 4020<br>mudzilito@thulan  |             | E-MAIL      | ADDR              | ESS   |                       |                       |  |          |
|   |  | 1 muazilinaan   | 1eia 00V 7a |             |                   |   |                       |                       |  |          |

MBD1



# PART B TERMS AND CONDITIONS FOR BIDDING

MBD1

| 1.           | BID SUBMISSION:   |  |  |  |  |  |
|--------------|---|--|--|--|--|--|
| 1.1.         | BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.   |  |  |  |  |  |
| 1.2.         | ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE  |  |  |  |  |  |
| 1.3.         | THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. |  |  |  |  |  |
| 2.           | TAX COMPLIANCE REQUIREMENTS   |  |  |  |  |  |
| 2.1          | BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.  |  |  |  |  |  |
| 2.2          | BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.   |  |  |  |  |  |
| 2.3          | APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO<br>USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE<br>WWW.SARS.GOV.ZA.  |  |  |  |  |  |
| 2.4          | FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.  |  |  |  |  |  |
| 2.5          | BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.  |  |  |  |  |  |
| 2.6          | IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE<br>TCS CERTIFICATE / PIN / CSD NUMBER.   |  |  |  |  |  |
| 2.7          | WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER<br>MUST BE PROVIDED.  |  |  |  |  |  |
| 3.           | QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS  |  |  |  |  |  |
| 3.1.         | IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?   |  |  |  |  |  |
| 3.2.         | DOES THE ENTITY HAVE A BRANCH IN THE RSA?   |  |  |  |  |  |
| 3.3.         | DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?  |  |  |  |  |  |
| 3.4.         | DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?   |  |  |  |  |  |
| 3.5.         | IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?   |  |  |  |  |  |
| IF TH<br>SYS | HE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS<br>TEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.                     |  |  |  |  |  |
|              | FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.<br>BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.  |  |  |  |  |  |
| SIG          | NATURE OF BIDDER:   |  |  |  |  |  |
| CAF          | PACITY UNDER WHICH THIS BID IS SIGNED:  |  |  |  |  |  |
| DAT          | E:  |  |  |  |  |  |
|              |   |  |  |  |  |  |
|              |   |  |  |  |  |  |
|              |   |  |  |  |  |  |

12 SHIVHIAHUVHI F ATTORNEYS NOTICE TO DEBTORS AND CREDITORS IN TERMS OF SECTION 35(5) OF ACT 56 OF

0

· 0 M

к

LIMPOPO

MIRROR, 6 JUNE

2025

(continues from previous page)

1995 KINDLY BE INFORMED that the First and Final Liquidation and Distribution Account in respect of the estate of late NENGOVHELA SIPHO who died on the 10TH DAY OF JUNE 2021, Estate's reference number 1479/2021 THOHOYANDOU shall lie in inspection at the Master's Office at Limpopo High Court Building Thohoyandou for a period of 30 days calculated from the date on this publication. TSHIVHIAHUVHI P ATTORNEYS ERF 670 THOHOYANDOU P-WEST MUNAKA MADILONGA MEDICAL CENTRE 8 FIRST FLOOR P.O.BOX 4439, Thohoyandou, 0950 Tel: 061 586 4875 /

082 045 2871 Email: Info@Tshivhiahuvhip. co.za

#### SIKHWARI ATTORNEYS INC

NOTICE TO CREDITORS IN DECEASED ESTATES. IN TERMS OF SECTION 29 (1) OF THE ADMINISTRATION

0982

(C) Limpopo Liquor Act, 225 Collins Chabane Dr



OF ESTATES ACT 66 OF 1965

All persons having claims against the under-mentioned Estate must

lodge it with the Executor

oncerned within 30 days

(or as indicated) from date of publication hereof.

Estate No: 001117/2024 Surname: MALULEKE First name: NDAHENI

Date of birth: 1949-06-05

CAMPUS BLOCK A337, PETROLEUM STREET, WALTOO, PRETORIA, 0001

Date of death: 2015-08-18

Names and address of

Executor or authorised

SHIKHWARI ATTORNEYS

The Islands Estate, Stand

no 425, Hartbeespoort North West 0216

sikhwariattorneys.co.za

ENEMAK

Tel: 081 314 6474

ID No: 4906060482084

last address: ABSA

Master's Office: THOHOYANDOU

agent. LIVHUWANI DOLLANCE

INC

SIKHWARI

Email: info@

rovince: Limpopo

NVANISI

2009 (Act No. 5 of 2009)

Regulation 8

I, the undersigned

Distict Local Liquor

application. The

objection form is

Objections must be

Authority.

application.

applicant:

8708135955086

1. Full names the

Authority.



#### COLLINS CHABANE LOCAL MUNICIPALITY

#### INVITATION TO SERVE AS CHAIRPERSON OF RISK COMMITTEE

#### Risk Management Committee: Chairperson (3-years contract)

In accordance with the provision of Section 62(1) (c) (i) of the local government: Municipal Finance Management Act 56 of 2003, the Municipal Manager is required to have and maintain effective, efficient, and transparent systems of risk management. Collins Chabane Municiplaity has established the Risk Management Committee which requires the services of an independent person to serve as a Chairperson. The Office of the Municipal Manager invites suitable qualified persons to submit their applications for the appointment of Chairperson: Risk Management Committee.

#### Minimum requirements

A Bachelor Degree in Risk management/Auditing/Accounting or related, must have 3-5 years working experience at an executive management level, minimum of 3 years' experience serving in Risk Management Committee/ Audit Committee or similar Committee, Member of the Institute of Risk Management South Africa (IRMSA).

Excellent knowledge and understanding of internal controls, Project management, Governance, Risk management, Compliance management principles, Accounting, Practices; ICT and exposure to Risk management legislations and policies;

#### Duties:

- Review the risk management framework, policy, and strategy for the municipality.
- Advise in the review of the risk appetite and tolerance level of the municipality.
- The committee is expected to conduct its activities in terms of the Public sector Risk Management Framework, MFMA, Treasury Regulations, Risk Committee Charter, King Code on corporate governance.
- Prepare and provide written timely reports to the Accounting Officer and Audit Committee of the state of risk and compliance management in the institution.

#### Remuneration:

The Chairperson of Risk Committee will be remunerated in accordance with prescripts and guidelines published by National Treasury or SAICA rates.

Applications must be accompanied by a comprehensive CV, originally certified copies of qualifications, ID, motivation letter to serve as Chairperson of Risk Committee. Applications must be sent to: The Municipal Manager, hand delivered to Collins Chabane Municipality, 225 Collins Chabane Dr,Old DCO Building, Malamule. NB: Faxed or e-mailed applications and those without the relevant supporting documents will be automatically disqualified. Further enquiries maybe directed to Kwinda R.P Tel. No (015) 851 0110 during office hours.

The closing date for submission of the application will be 24 June 2025 at 16H30. No late applications will be accepted. Applicants who do not hear from the municipality within 30 days from the closing date should consider their applications unsuccessful. All qualifications will be vetted and references will be verified.

#### SHILENGE BR

MUNICIPAL MANAGER

Vision: "A spatially integrated and sustainable local economy by 2030" Mission: To ensure the provision of sustainable basic services and infrastructure to improve the quality of life of our people and to grow the local economy for benefit of all citizens

(Note: coordinates must be recorded from the centre of the applicant hereby give property) notice in terms of section LATTITUDE: degrees, 28(1)(c) that an application minutes, seconds 222714'07895 for a liquor licence will be lodged with the Vhembe LONGITUDE: degrees. minutes, seconds 303312'3998E In terms of section 28(2) 5. Type of licence applied (b) of the Act, you may for: Provision of Liquor lodge an objection to the 6. List of schools, places of worship etc. within a radius of 500 metres from obtainable from the above the premises listed mentioned Local Liquor in paragraph 4: Buildings where public have access to public submitted to the aforesaid services: Local Liquor Authority Name: Madimbo Thusong within 21 days from the date of lodgement of the Centre Distance from premises 1.7km Buildings occupied by applicant: Emmanuel government employees: /uelelwa Nemakonde Madimbo Primary School 2. Intended trading name Distance from pre mises Emune Projects (Pty) Ltd 1.9km 3. Identity number or Filling stations registration number of the Name: Madimbo Diesel Depot Distance from premises: 300m Advertiser Consultants details Enemak Consulting (Pty) Ltd Email : emuneprojects@ gmail.com 0762578663 / 0763346666

Private Bag X9271

Tel (015) 851 0110

Fax (015) 851 C097

Malamulele

0982

are to be carried out.

### MUSINA LOCAL MUNICIPALITY **PUBLIC NOTICE** SCHEDULE OF MEETINGS OF MUNICIPAL

COUNCIL FOR THE FINANCIAL YEAR 2025/26 In terms of section 29 (1) of the Local Government: Municipal Strictures Act, 1998 (Act No. 117 of 1998), as amended,

the Speaker of Council, Councillor Shirilele E.S hereby notifies residents about the schedule of Meetings of the Municipal Council for the financial year of 2025/26.

All Council meetings shall be held as set out in the Schedule below as adopted by Council on 29 May 2025 under Resolution number 9.11.05.2025:

| Line States      | 202012    | OLU OGNEGUIE | of Ordinary Council Meetings             |
|------------------|-----------|--------------|--|
| Date             | Day       | Time         | Venue -                                  |
| 28 August 2025   | Thursdays | 14:00        | Council Chamber, 21 Irwin Street, Musina |
| 27 November 2025 | Thursdays | 14:00        | Council Chamber, 21 Irwin Street, Musina |
| 22 January 2026  | Thursdays | 14:00        | Council Chamber, 21 Irwin Street, Musina |
| 26 February 2026 | Thursdays | 14:00        | Council Chamber, 21 Irwin Street, Musina |
| 26 March 2026    | Thursdays | 14:00        | Council Chamber, 21 Irwin Street, Musina |
| 28 May 2026      | Thursdays | 14:00        | Council Chamber, 21 Irwin Street, Musina |

Members of the public and all interested parties are hereby invited to attend the council meetings as scheduled. Changes to time and date, if any, will be displayed on municipal council office notice boards, newspapers, or the official municipal website.

For more information, kindly contact the senior committee officer of the Municipal Council of Musina Local Municipality, Mr Munzhelele W.G at 015 534 6177/ 060 989 5295

TN TSHIWANAMMB MUNICIPAL MANAGER sina Local Municipality 21 Irwin Street Civic Centre

Tel: 015-534-6100 Fax: 015-534-2513 Email: info@musina.gov.za Website: www.musina.gov.za Notice No:15/2024/2025



| Bid .<br>Number | Description  | Non-refundable Bid<br>Documents                      | Oontaorr croon | Evaluation<br>Criteria                  |
|-----------------|--|--|----------------|---|
|                 | Supply and delivery of 2026 A4, A5 diaries and calendars | downloaded from Thulamela<br>website (www.thulamela. | tim roman      | 80/20 prefer-<br>ence points<br>system. |

Tender docurrients are obtainable from Procurement Office, Office No. 02 at Thutameta Local Municipality Head Office, during the following times: 08:00 to 15:30 (Monday to Friday) at a Non-refundable bid price of R4.00 per page as from 05 June 2025 or can alternatively be downloaded from Thutameta website (www.thutameta.gov.za) for free. The tenderer(s) should also download SCM forms that are found in the SCM-FORMS sub folder on the website and complete as nart of the Bid documents.

The service providers must submit the completed Bid documents (in black ink) and hand deliver or courter them to Thulamela Municipality. All completed Bid documents (hand delivered or courtered) must be dropped in the BID BOX before the closing date and time of the Bids closure. The onus is on the service providers to make sure the Bid documents are submitted on time and late submission will not be accepted.

Interested service providers will be expected to submit the Bid documents with the following compulsory requirements.

- Tax Compliance Status Letter or Tax Compliance Pin Number.
- Company registration documents (e.g. CK).
- Proof of registration on CSD.
- Proot of registration on USD.
   Proot of registration on USD.
   Proot of municipal rates and taxes or municipal service charges owed by the bidder AND ALL its directors, not in arrears for more than 3 months. (The proof of municipal rates and taxes or municipal service charges to be submitted must not be older than three (3) months from the closing date of the bid) Attach valid lease agreement in case of rental of office facilities and municipal dearance in respect of the areas exampted from billing by municipalities.
   List of similar projects completed in the last 5 years by the company with client's contact details, description, and context equilation that an editor surface numbers or for the bid.
- contract values (Attach signed appointment letters and/or purchase orders)

Bids will be assessed under the provisions of the following Acts and its Regulations: Municipal Finance Management Act, CALS win be assessed under the provisions or the howing rule and its regulatories manipple mean even management Au, (Act 56 of 2003); PPPFA, Supply Chain Management Policy of the municipality in accordance with the specifications and in terms of 80/20 preferential points system.

| Specific Goals Categories (CSD will be used for verification)  |            | Number of Points (80/20 system) 20<br>Points breakdown |
|--|------------|--|
| 1. 100% Black ownership  | . 9        | 10   |
| 2. 100% Women ownership  | <i>i</i> ( | 5  |
| 3. Youth   |            | 3  |
| <ol> <li>Disability (Medical cartificate will be used to verify the disability<br/>status of the bidder).</li> </ol> |            | 2  |

Sealed bid documents must be submitted in envelopes clearly indicating "BID NUMBER AND DESCRIPTION" on the outside and must reach the undersigned by depositing it into the official Bid Box at the front of the main entrance to choyandou Civic Centre, Old Agriven Building, Thohoyandou, by no later than 11:00 on, 27 June 2025

The Municipality is not bound to accept the lowest Bid and reserves the right to accept any part of a Bid. Bids must remain valid for a period of ninety (90) days after closing date of the submission thereof

Bids may only be submitted on the bid documentation provided by the municipality.

NB: Bids which are late, incomplete, unsigned, completed by pencil, sent by telegraph, facsimile, electronically (Fax), or E- mail and without the compulsory requirements will be disqualified

BAT BAAKHMAHH F MUNICIPAL MANAGER Thulamela Municipality Civic Centre Old Agriven Building Thohoyandou 0950

Limpopo Province Tel: (015) 962 7500 Fax: (015) 962 4020

Ad designed by Zoutnet Publishers

| vites prospective | INVITATION TO BID<br>service providers for provision of the |                                 | (015) 962 5326<br>s:         |
|-------------------|---|---------------------------------|------------------------------|
| n                 | Non-refundable Bid<br>Documents                             | Contact Person                  | Evaluation<br>Criteria       |
| delivery of       |   | Mr Tshilla NM<br>(083 256 8537) | 80/20 prefer-<br>ence points |



# THULAMELA MUNICIPALITY

## INVITATION TO BIDS

Thulamela Municipality invites prospective service providers for provision of the following services:

| BID<br>NUMBER           | DESCRIPTION   | NON-<br>REFUNDABLE<br>BID PRICE   | CONTACT<br>PERSON  | EVALUATION<br>CRITERIA               |
|-------------------------|---|---|--|--------------------------------------|
| NO:<br>27/2024/20<br>25 | Supply and delivery<br>of 2026 A4, A5<br>diaries and<br>calendars | R4.00 per page or<br>can be<br>downloaded from<br>Thulamela<br>website<br>( <u>www.thulamela.</u><br>gov.za) for free | Mr Tshilla NM<br>(083 256 8537)<br>and/or Mr<br>Mudzili T.P.<br>(015 962 7629) | 80/20<br>preference<br>points system |

Tender documents are obtainable from Procurement Office, Office No. 02 at Thulamela Local Municipality Head Office, during the following times: 08:00 to 15:30 (Monday to Friday) at a **Non-refundable bid price of R4.00 per page** as from **05 June 2025** or can alternatively be downloaded from Thulamela website (<u>www.thulamela.gov.za</u>) for free. The tenderer(s) should also download SCM forms that are found in the SCM-FORMS sub folder on the website and complete as part of the Bid documents.

The service providers must submit the completed Bid documents (in black ink) and hand deliver or courier them to Thulamela Municipality. All completed Bid documents (hand delivered or couriered) must be dropped in the BID BOX before the closing date and time of the Bids closure. The onus is on the service providers to make sure the Bid documents are submitted on time and late submission will not be accepted.

Interested service providers will be expected to submit the Bid documents with the following compulsory requirements.

- \* Tax Compliance Status Letter or Tax Compliance Pin Number.
- Company registration documents (e.g. CK).
- Proof of registration on CSD.
- Proof of municipal rates and taxes or municipal service charges owed by the bidder AND ALL its directors, not in arrears for more than 3 months. (The proof of municipal rates and taxes or municipal service charges to be submitted must not be older than three (3) months from the closing date of the bid) Attach valid lease agreement in case of rental of office facilities and municipal clearance in respect of the areas exempted from billing by municipalities.
- List of similar projects completed in the last 5 years by the company with client's contact details, description, and contract values (Attach signed appointment letters and/or purchase orders)

Bids will be assessed under the provisions of the following Acts and its Regulations: Municipal Finance Management Act, (Act 56 of 2003); PPPFA, Supply Chain Management Policy of the municipality in accordance with the specifications and in terms of 80/20 preferential points system.

| Specific Goals Categories (CSD will be used  | Number of Points (80/20 system) |
|--|---------------------------------|
| for verification)  | 20 Points breakdown             |
| 1. 100% Black ownership  | 10                              |
| 2. 100% Women ownership  | 5                               |
| 3. Youth   | 3                               |
| 4. Disability (Medical certificate will be used to verify the disability status of the bidder) | 2                               |
|  |                                 |

Sealed bid documents must be submitted in envelopes clearly indicating "BID NUMBER AND DESCRIPTION" on the outside and must reach the undersigned by depositing it into the official Bid Box at the front of the main entrance to Thohoyandou Civic Centre, Old Agriven Building, Thohoyandou, by no later than 11:00 on, 27 June 2025.

The Municipality is not bound to accept the lowest Bid and reserves the right to accept any part of a Bid. Bids must remain valid for a period of ninety (90) days after closing date of the submission thereof.

Bids may only be submitted on the bid documentation provided by the municipality.

## NB:

Bids which are late, incomplete, unsigned, completed by pencil, sent by telegraph, facsimile, electronically (Fax), or E- mail and without the compulsory requirements will be disqualified.

MAKUMULE M.T. MUNICIPAL MANAGER

<u>イ・05・</u>つめ<sup>で</sup> DATE

# BID NUMBER 27/2024/2025: SUPPLY AND DELIVERY OF 2026 A5, A4 DIARIES AND CALENDARS

| QUANTITY | DESCRIPTION   | UNIT PRICE | AMOUNT |
|----------|---|------------|--------|
| 750      | <b>A5 - DIARIES</b> ( 235x165mm)  |            |        |
|          | Artwork is supplied in suitable digital file format.  |            |        |
|          | Executive 2 colour print book<br>block 336 pages with padding<br>and new velvet touch diamond<br>covers.  |            |        |
|          | Including: new foiling block, set<br>up cost and foiling of one<br>logo(235x165mm)  |            |        |
| 300      | A4 – DIARIES (278 X 210 MM)   |            |        |
|          | Artwork is supplied in suitable digital file format.  |            |        |
| ч.<br>   | Executive 2 colour print book<br>block 336 pages with padding<br>and new velvet touch diamond<br>covers.  |            | - A    |
|          | Including: new foiling block, set<br>up cost and foiling of one logo<br>(235 x165mm)  |            |        |
|          | Personalization per name.   |            |        |
|          | GENERAL SPECIFICATIONS<br>FOR DIARIES   |            |        |
|          | <ul> <li>Business contact details,<br/>Mission, Vision and Motto of<br/>the Municipality with Council<br/>schedule of meeting. One<br/>page with Municipal Profile.</li> <li>Suede Leather like material<br/>(Executive two tone (crushed<br/>smooth) stitched.</li> <li>One ribbon marker per diary</li> </ul> |            |        |

|        | <ul> <li>Inspirational, Motivational,<br/>challenging, or humorous<br/>daily quotation in each page.</li> <li>Tip inn pages / inserts done<br/>in full colour and in double<br/>sides print.</li> <li>Cornered in gold.</li> <li>Foiled and paper.</li> </ul> |      |  |
|--------|---|------|--|
|        | <b>Colour choice:</b> (Municipal<br>Colours) Forest Green, Gold,<br>Royal Blue, Dark Brown and<br>Black.  |      |  |
| 30 000 | WALL CALENDARS  |      |  |
| 14     | 840x594mm   |      |  |
|        | Artwork is supplied in suitable digital file format.  |      |  |
|        | Printed 4 process colours front<br>only on con art gloss,250gsm,<br>white.  |      |  |
|        | Trimmed to size.  |      |  |
|        | Gold rimming top and bottom 594mm side.   | ýr a |  |
|        | Hanging ribbon.   |      |  |
|        | 12 months view with business,<br>contact details, physical address,<br>Vision, Mission, Motto, EXCO and<br>Council Meetings.  |      |  |
|        | Meeting schedule, Public<br>Holidays, and School terms.   |      |  |
|        | Insert photos and pictures of our own choice.   |      |  |
|        |   |      |  |
|        |   |      |  |

| 3000 | A2 DESK CALENDARS  |   |  |
|------|--|---|--|
|      | 12 diff leaves +backing board.   |   |  |
|      | 594x420mm  |   |  |
|      | Artwork supplied in a suitable digital format.   |   |  |
|      | Leaves (x12)   |   |  |
|      | Printed 4 process colours front<br>only on laser preprint<br>cartridge,100gsm, white (Matt).                                 |   |  |
|      | Backing board:   |   |  |
|      | De Halm board (600mic),369gsm,<br>grey (not printed)   |   |  |
|      | Trimmed to size.   |   |  |
|      | Collate into sets.   |   |  |
|      | Pad at head to 600-micron board fit 2xPVC corners.   |   |  |
|      | 12 months view with business,<br>contact details, physical address,<br>Vision, Mission, Motto, EXCO and<br>Council Meetings. | Å |  |
|      | Meeting schedule, Public Holidays, and School terms.   |   |  |
|      | Insert photos and pictures of our own choice.  |   |  |
| 3000 | TENT CALENDARS   |   |  |
|      | Paper Type:170 gsm with 350 unprinted bas board.   |   |  |
|      | Size:A5 Landscape(148x210mm)   |   |  |
|      | Sides -Double sided (6 Leaves)   |   |  |
|      | Wire color- Black / Silver   |   |  |

|                                | <ul> <li>12 months view with Business,<br/>Contact Details, Physical<br/>Address, Vision, Mission, Motto,<br/>EXCO and Council Meetings.</li> <li>Meeting schedule, Public<br/>Holidays, and School terms.</li> <li>Insert photos and pictures of our<br/>own choice.</li> </ul> |  |
|--------------------------------|--|--|
| SUB TOTA<br>VAT (15%)<br>TOTAL |  |  |

PLEASE NOTE THAT ALL OF THE ABOVE IS SUBJECT TO MUNICIPAL APPROVAL BEFORE PRINTING COMMENCES. SAMPLE DIARY AND CALENDAR SHOULD BE SENT TO THE MUNICIPALITY BEFORE FINAL PRINTING.

2<sup>3</sup>. 5

The following is a statement of similar work executed by the company/ies in the last five (5) years:

| Employer, Contact<br>person and<br>telephone number | Description of<br>contract | Value of work<br>inclusive of VAT<br>(Rand) if<br>applicable | Date<br>Completed |
|---|----------------------------|--|-------------------|
|   |                            |  |                   |
|   |                            |  |                   |
|   |                            |  |                   |
|   |                            |  |                   |
|   |                            |  |                   |
|   |                            |  |                   |
|   | 8 <u>x</u>                 | 12.No  |                   |
|   |                            |  |                   |
|   |                            |  |                   |